This form is approved by the Illinois Supreme Court and is required to be accepted in all Illinois Appellate Courts.

Instructions ▼	☐ THIS APPEAL INVOLVES A MATTER SUBJECT TO EXPEDITED DISPOSITION UNDER	
Check the box to the right if your case involves parental responsibility or parenting time (custody/visitation rights) or relocation of a child.	RULE 311(a). APPEAL TO THE APPELLATE	
In the space below	COURT OF ILLINOIS,	
"Appeal to the Appellate Court of Illinois," enter the number of the appellate district where you are filing the appeal and the	FROM THE CIRCUIT COURT OF	District
		County
county of the trial court.	In re	
If the case name in the trial court began with "In re" (for example,		
"In re Marriage of	Plaintiff/Petitioner (First, middle, last names)	Trial Court Case No.:
Jones"), enter that phrase. If the case name did not begin	Appellant Appellee	
with "In re," enter the names of the parties	V.	Honorable
as they appeared in the trial court		Judge, Presiding
documents. Below		
each party name check either Appellant if the party filed the appeal or Appellee if the party is responding to the appeal.	Defendant/Respondent (First, middle, last names) ☐ Appellant ☐ Appellee	
To the far right, enter the trial court case number and trial judge's name.		
	REQUEST FOR PREPARATION OF R	ECORD ON APPEAL
In 1, enter your name.	1. Notice is hereby given to the trial court clerk that: First Middle Last requests the preparation of the Record on Appeal in the above case.	
If you are completing	 I request that the trial court clerk prepare the Record on Appeal in accordance with <u>Illinois</u> Supreme Court Rule 321. I request that the Record on Appeal include all documents filed, all 	
this form on a	judgments and orders entered, all documentary exhibits entered at trial, and all Reports of	
computer, sign your name by typing it. If you are completing it	Proceedings prepared in accordance with <u>Illinois Supreme Court Rule 323</u> .	
by hand, sign by hand and print your name. Enter your complete	Your Signature Street Add	ress
current address, telephone number, and email.	Print Your Name City, State,	ZIP
	Email Telephone	